

Version: 2
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INFLITE IMRO



Job Title: Quality Engineer

Abbreviation:

Reports to: Quality Manager

Division/Department: Quality

Deputised by:

Location: Southend

JOB PURPOSE

Reporting to the Quality and SMS Manager (Airworthiness), the Quality Engineer is responsible for supporting and maintaining the effectiveness of the Quality System within a component maintenance environment. This role ensures compliance with the requirements of regulatory authorities, including EASA Part 145 and the CAA, in relation to the company's approved maintenance activities.

MAIN RESPONSIBILITIES AND DUTIES

- Conduct internal/external scheduled audits and inspections
- Maintaining the independence of the Quality Departments such that the company complies with Part 145.A.65(c)
- Maintaining and management of the company MOR, IOR reporting schemes as required by Part 145.A.60
- Maintain up to date knowledge of EASA Part 145 and SMS Risk based management
- Day to day administration and control of the quality department and audit programme.
- Administration of Company Manuals
- Administration of the Company Authorisation system to comply with current legislation such that staff meet the requirements of Part 145.A.35 as appropriate
- Conducting investigation and preparing reports on quality, technical and maintenance issues using MEDA for the Authorities, Quality Manager Airworthiness and the Accountable Manager as appropriate.
- Managing and administering Non-Conformances.
- Negotiations with Manufactures/Vendors on Quality matters relating to Maintenance of customer aircraft.

QUALIFICATIONS & PREREQUISITES

- Experience in a airline, maintenance, quality safety environment
- Demonstratable ability to conduct audits
- Understanding of EASA Part 145
- Understanding of Q0Pulse Quality management Software

I confirm that I have read and understand the requirements and responsibilities of my role and agree to adhere to them if there is anything I do not understand I am aware that I should raise this with my line Manager

Print Employee Name:

Employee signature:

Date:

Manager Name:

Manager Signature:

Date