

Version: 2
Issue Date: SEP25

INFLITE ENGINEERING SERVICES



Job Title: Estimating Engineer	Abbreviation:
Reports to: Commercial Manager	Division/Department: Commercial
Deputised by:	Location: Woodside, Bishops Stortford

JOB PURPOSE

To play a key role in the submission of quotations and tenders on behalf of the company. To determine the manufacturing cost of parts within quotation requests coming into the business. You will estimate the costs and timescales for completion, and work closely with site managers, purchasing and engineers to ensure accuracy of bids. You will also be acting as a commercial interface between the Company and its customers.

MAIN RESPONSIBILITIES AND DUTIES

- To estimate the manufacturing and sale cost of CNC 3, 4, 5 Axis Milling and Turning work packages
- Obtain material, bought out and treatment prices and lead-times.
- Determine the best machine tool for the parts and checking capacity.
- Produce accurate costing estimates in response to customers' requirements
- Understand the Bid/No Bid process to prioritise workload
- Read and assess engineering drawings confidently, be able to interpret MODELS using various viewers
- Ensure that Customer expectations are met and exceeded and identify areas for improvement
- Preparation of quotes and submitting them. Putting a compliant bid together as instructed in the RFPs.
- Liaise with internal colleagues and subject matter experts regarding set-up, routings, and other technical aspects
- Perform any other duties within your capabilities as required by the Company
- Stay compliant to company processes and procedures
- Update the bid register, and use data to improve success

QUALIFICATIONS PREREQUISITES

- Estimating manufacturing times within CNC milling in 3,4,5-axis / CNC Turning / and minor Assembly
- Previous experience in estimating and costing is essential
- Experience within an aerospace, or precision engineering environment is essential
- Experience working with Titanium, Aluminium and Steel
- Ability to obtain material, AGS and treatment quotations, and working with suppliers and procurement to secure long term pricing.
- Prior CNC Milling and Turning experience
- Proactive, with an ability to work to deadlines is essential
- Proficient in the use of MS Office programs, particularly Excel and CATIA
- Must be capable of producing work to a high standard
- Have excellent communication skills and will be expected to develop working relationships across all departments of the business
- Self-motivated, enthusiastic, and capable of managing workload

I confirm that I have read and understand the requirements and responsibilities of my role and agree to adhere to them if there is anything I do not understand I am aware that I should raise this with my line Manager

Print Employee Name:

Employee signature:

Date:

Manager Name:

Manager Signature:

Date